

# CONTRACTOR'S SUBMITTAL TRANSMITTAL

LANTDIV NORFOLK 4-4355/3 (Rev. 11-99)

From Contractor

To

Contract Number

Transmittal Number

Date

Project Title and Location

## CONTRACTOR USE ONLY

*\*List only one specification division per form.*

*List only one of the following categories on each transmittal form, and indicate which is being submitted.*

☐ Contractor Approved ☐ Government Approved ☐ Variation for Government Approval

## REVIEWER USE ONLY

**\*\*ACTION CODES**

A - Approved

D - Disapproved

AN - Approved as noted

RA - Receipt acknowledged

C - Comments

R - Resubmit

Item No	Proj. Spec. Sect. & Para. and/or Proj. Dwg. No.	Item Identification (Type, size, model no., Mfg. Name, dwg. or brochure number)	No. of Copies	Action Codes	Reviewer Initials Code Date

Contractor's Comments

Copy of transmittal and submittals to ROICC

Contractor Representative (*Signature*)

Date Received by Reviewer

From (Reviewer)

To

☐ Submittals are returned with action indicated. Approval of an item does not include approval of any variation from the contract requirements unless the contractor calls attention to and supports the variation.

☐ Submittals are forwarded to ROICC with A-E recommendations indicated in REVIEWER USE ONLY section and in comments below on ONE COPY of the transmittal form.

Reviewer's Comments

Copies To:

ROICC (2)  
LANTDIV (1)  
A-E (1)

Date

Signature